

Name of the Applicant. (Not your name)	
Your Name	
Your address	
Your contact phone numbers	
Your email address	
What is your relationship to the applicant?	
What is the length of time the applicant has known you?	
What is your current position?	
Please comment on the applicant's personal qualities. [ These may include the applicant's attitude to the role of a teacher; ability to understand and utilise new knowledge; vitality; initiative; bearing and manner inside and outside the classroom ]	
Please comment on the applicant's relationships with children. [ This may	

<p>include comment on the applicant's classroom relationships and control; participation in the wider activities of pupils during and out of school hours]</p>	
<p>Please comment on the applicant's professionalism. [ This should include the applicant's quality of planning, implementation, and evaluation of appropriate learning programmes, awareness of pupils' needs and challenges of pupils development]</p>	
<p>Please comment on the applicant's relationships with colleagues. [ These may include the ability to establish satisfactory working relationships; comment on the acceptance and</p>	

<p>recognition by the professional colleagues of the applicant's leadership] Comment on the applicant's administrative skill. [ Ability to complete paper work to a high standard; ability to meet deadlines; ability to sort through information; ability to simplify processes and systems.]</p>	
<p>Please comment on the applicant's involvement with their school community. [These may include communication of the school aims, ability to articulate the school's vision; relationship with the school community and the wider community.]</p>	
<p>Does the applicant have the ability to take on roles of responsibility? Please comment further.</p>	

What are the applicant's known strengths?	
Is the applicant adaptable? Can the applicant cope with rapid change? Please expand.	
General comments about the applicant.	